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Micad IPR
Foundation Training Schedule

The MICAD Internet Property Register (IPR) is a powerful multi-user Estates Management tool that excels in providing 'evidence based' information. It distributes both technical and non-technical information such as CAD drawings, documents and data pages utilising a web browser interface.

Course Content:

IPR Overview:
- Overview of the System
- Navigating around the system both the explorer and main screens
- Brief explanation of the importance of drawings and the unique MICAD numbering system
- Finding documents / drawings
- Viewing drawings / documents
- Help screens and FAQs

Adding Data to IPR:
- Adding documents and publishing to IPR, including from the explorer view
- Amending room information stored on IPR, via drawings, forms, custom reports, ERIC floor report, client query and spreadsheets

Reporting:
- Running standard reports
- Exporting reports to excel
- Creating custom reports
- Creating and running graphical reports
- Creating excel data sheets
- Importing excel data sheets
- Using the Advanced Query engine

Module Overview
Introduction to further modules:
- Leases & Licenses
- Asbestos
- Appraisal
- Room Utilisation
- Compliance
- Project Data Warehouse
- Costs

Contact us at training@efmconsulting.co.uk to discuss your requirements in relation to training sessions relating to the MICAD IPR System and its associated modules.

Micad IMPLEMENTATION & SUPPORT PARTNER ISP

DATA POPULATION | SCANNING | LEASES AND LICENCES
MICAD TRAINING | SPACE MONITORING & UTILISATION STUDIES | MICAD IMPLEMENTATION & OPTIMISATION SUPPORT

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